

False River Academy
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New Roads, Louisiana 70760
www.falseriveracademy.org

“A School of Academic Excellence”

2016-2017 Student/Parent Handbook

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Approved by the Louisiana State Department of Education and accredited by Advanc-ED, SACS

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These regulations are a material condition of the contractual agreement between FRA and any and all students of this school. In developing the rules and policies for FRA, we have tried to be as explicit as possible, but we are aware that during the school year new and unusual situations will arise. The principal has the authority to use his discretion in unforeseen circumstances.

Resolution Procedure

Step 1: The parent schedules a conference to discuss a concern with the respective teacher.

Step 2: If unable to resolve the concern with the teacher, he/she requests a meeting with the division administrator and/or principal.

Step 3: Should the matter remain unresolved, the parent may request the Board to consider placing it on the agenda for the next board meeting **by putting in writing** a detailed description of the problem and giving it to the principal or a board member. The teacher and principal will be present at the meeting.

*Above meetings will be held at mutually agreed upon times with the appropriate parties present.

Introduction

Mission Statement

False River Academy is devoted to providing experiences that are academically challenging and personally enriching, thereby enabling students to continue in their personal growth and self-improvement.

Alma Mater

*We raise our song with loyal hearts
To you our Alma Mater.*

*Maroon and gold, your colors bold,
Awaken pride and praise.*

*Your noble birth,
Your purpose will keep us ever true.
False River Academy
We honor you.*

Philosophy

We agree that the purpose of education is to help the student develop his own individual potential within the framework of a democratic society. We believe, therefore, that it is the responsibility of the school “to select and transmit to its students the most significant and useful elements of our intellectual, moral, social and aesthetic heritage, and to foster the individual’s ability to live happily, effectively, and creatively.”

The teaching of values and ideals is important. Students are taught reverence for a Supreme Being, respect for authority, self-discipline, responsibility, the value of work, and appreciation of beauty. These values will enrich life and lead to the development of character.

We are ever alert for needed changes in curricula, theory, or methods of teaching. The curricula is designed to give students training for a vocation or preparation for further education. Constant self-analysis and constructive criticism are needed if we are to keep pace with a rapidly changing society. Moreover, we contend that curriculum should challenge the student to future pursuits of knowledge beyond the formal school experience.

We shall dedicate our work and direct our efforts towards this philosophy. Understanding the myriad of demands placed upon us by society today, we acknowledge the task of our profession and assume responsibility for its realization. False River Academy must continue to guide students to develop into the kind of individuals that incorporate philosophy thus expressed.

Goals

Goal 1: FRA commits itself to educate to a deep respect for intellectual values.

- by developing and implementing a curriculum based on goals and criteria, educational research, and ongoing evaluation
- by providing an education incorporating all forms of critical thinking
- by providing programs developing values and creativity
- by using a variety of teaching and learning strategies that recognize individual student needs
- by providing ongoing professional development for faculty and staff
- by modeling and teaching ethical and respectful use of technology

Goal 2: FRA commits itself to educate to a social awareness which impels to action.

- by educating to a critical consciousness leading to its total community to reflect and analyze the values of society
- by preparing and inspiring students to be active, informed, and responsible citizens

Goal 3: FRA commits itself to educate to the building of a community.

- by promoting a safe and welcoming environment in which each person is valued and respected

- by making deliberate effort in recruiting students and faculty of diverse races, ethnicities, and backgrounds
- by providing scholarship opportunities

Goal 4: FRA commits itself to educate to personal growth.

- by encouraging the school community to show respect, acceptance and concern for themselves and others
- by implementing policies and practices that promote self-discipline, responsible decision making, and accountability
- by fostering student's growth in self-knowledge and self-confidence
- by providing programs recognizing, nurturing, and exercising leadership in its many forms
- by providing opportunities for all members of the school community to share their knowledge with others

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*Above meetings will be held at mutually agreed upon times with the appropriate parties present.

Non Discriminatory Policy

Pointe Coupee Private School System, Inc. (False River Academy) admits students of any race, color, nationality or ethnic origin to all the rights, privileges, programs and activities generally accorded as made available to students at school. It does not discriminate upon basis of race, color, nationality or ethnic origin in administration or its educational policy, admissions and athletic or other school administered programs.

General Information

Admissions

FRA reserves the right to accept or deny acceptance of students based on previous academic and behavioral records. Students who are withdrawing from FRA must do so through the administrative office.

Non Discriminatory Policy: Pointe Coupee Private School System, Inc. (False River Academy) admits students of any race, color, nationality or ethnic origin to all the rights, privileges, programs and activities generally accorded as made available to students at school. It does not discriminate upon basis of race, color, nationality or ethnic origin in administration or its educational policy, admissions and athletic or other school administered programs. This policy allows FRA students to participate in TOPS and the school to benefit from non-profit status.

Affiliations and Accreditations

False River Academy is approved by the Louisiana Board of Elementary and Secondary Education (BESE) and the Southern Association of Independent Schools (SACS). The school holds membership in Louisiana Citizens for Educational Choice (CEC), National Association of Elementary Principals (NAESP), National Association of Secondary Principals (NASSP) and the Louisiana High School Athletic Association (LHSAA).

Business

Debts include, but are not limited to such things as lost/damaged textbooks, library books, unpaid lunch fees, etc. Parents will be notified in writing of the fees owed to the school. JPAMS access is denied to families and students who have outstanding debt. The False River Academy School Board authorizes the school to withhold grades and report cards of students owing a debt. Students may also be excluded from participation in field trips and special activities. In the case of a student transferring to another school, all financial obligations shall be met before the withdrawal is completed and records are sent to the new school. Students are responsible for all books whether lost, stolen, or damaged. Students are encouraged to cover all textbooks. Students may not take exams until all books are returned or paid for.

Cafeteria

FRA follows federal and state guidelines for food services including vending and cafeteria. Consequently, soft drinks containing caffeine are not allowed for students. Students are allowed to purchase drinks from the lunchroom (plain milk, chocolate milk, juice). Students may bring lunch but must eat with their class. No food from outside vendors is allowed during school hours.

Donations

The school community works to cultivate, sustain, and coordinate support for False River Academy through service, gifts, and other contributions. Donations are vital to sustaining the unique learning environment of FRA. Memorial or honorary gifts occupy an important place in the spirit and tradition of our school. We appreciate any gift that you choose to make. Interested donors or volunteers can contact the office at (225) 638-3783.

Fire Drills and Emergency Evacuation

A diagram is posted in each classroom showing the route students take in case of emergency. At the sound of the alarm, students are expected to exit in an orderly manner and move to the designated assembly area. Fire drills and emergency evacuation drills are held several times during the school year in compliance with state law.

JPAMS

Parents, teachers and school administrators track student progress using the JPAMS online software system by EdGear. JPAMS software features include but are not limited to records for attendance, demographic information, discipline, grades, and scheduling. The JPAMS Parent Command Center link is located on the school website: www.falseriveracademy.org. Parents can login and create an account with a username and password. Faculty members have an assigned username and password which grants access to their students only.

Medication

Under the expressed opinion of the student's physician via the form titled False River Academy Physician Order, a student may carry and administer his/her own medications, such as an asthma inhaler, epinephrine, or insulin. (This is not intended to include OTC medications such as Tylenol, cough/cold preparations, or other prescribed medications.) When necessary, other medication may be administered by school personnel and is given ONCE a day at lunchtime. Short-term medications such as non-prescription drugs (aspirin, Tylenol, Midol, etc.) will not be given at school. Please contact the school office with any questions.

Possible exceptions to this rule are:

1. Medication for behavior modification (e.g., Ritalin)
2. Insect sting allergy-must have a note from the physician with specific instructions.
3. Anticonvulsive medications (e.g., Dilantin, Phenobarbital)
4. Medication for asthmatic conditions

Procedures for above exceptions (1-4):

- a) Medicine must be clearly labeled; unlabeled medicine **CANNOT** be dispensed.
- b) Medication **MUST** be brought to school by the parent or guardian in the container in which it was originally packaged. The label should have the name of the student, name of the medication and dosage.
- c) Medication should be accompanied by a signed form (may be obtained from the office) from the parent (with student's name, prescription number, name of medication, and specific dosage to be administered) that gives the designated person permission to administer the medication.

Parent Organizations

Gator Booster Club consists of parents and teachers who volunteer time to raise money for athletic programs i.e. equipment, uniforms, awards, etc. Parents interested in joining the Gator Club may contact the office.

The PTA consists of parents and teachers who volunteer service to work on projects that will benefit students and school as a whole. Parents interested in joining the association may contact the office.

Parent Code of Conduct

Parental Involvement: False River Academy believes the term "parental involvement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, ensuring the following:

- Parents play an integral role in assisting their child's learning.
- Parents are encouraged to be actively involved in their child's education.
- Parents are full partners in their child's education and are included, as appropriate, in the decision making regarding the education of their child. False River Academy will inform parents of all pertinent information and involve parents in various activities throughout the school year. Every attempt will be made to communicate the need for parent conferences and discussions surrounding student success. Important news and information will be released through the school website, our official school social media pages, the One Call System, and our quarterly newsletter- The Messenger.

Safety: False River Academy asks that parents adhere to the following guidelines in order to ensure the safety of all students, faculty, and to ensure the orderly operation of the facility.

- We ask all parents to first report to the office before proceeding to any other destination on campus. All parents and visitors to False River Academy's campus are required to sign in with either the elementary or high school offices and wear a visitor's pass.
- Parents are welcome to escort lower elementary students into the building before 7:53 a.m. but we respectfully ask that you not use this time to engage in conversation regarding issues/concerns about your child. Please request a conference by contacting your child's teacher or in the office. Any parents remaining in the buildings at the signal of the first bell (7:53) must exit promptly.
- If you know your child will be checked out during the school day, please send a note with your child that morning; this ensures your child leaves school with all assignments and ensures an orderly transition for your child and their teacher(s).
- We ask that when using the morning and afternoon carpool lane you remain single file. Please do not pull around other cars that are waiting to drop students off. This presents a serious safety hazard for drivers and students.
- Parents are not allowed to park, walk up, and take their child(ren) from the carpool line. All students must be loaded into vehicles by staff.

Ethical Conduct: False River Academy prides itself on a strong sense of community- we want to promote partnerships between all members of our school community and to interact and communicate positively with all stakeholders. Therefore, False River Academy asks parents to act in the best interests of students, families, and staff members at all times. The following are several guidelines we expect that our parents adhere to.

- Parents should not publicly engage in malicious or judgmental gossip and should ensure that anything they say about the school, its students, and its faculty is fair and truthful.
- Parents should not engage in any abusive or aggressive verbal or written correspondence with teachers/faculty, students, or other parents.
- Parents should not use social media to publicly challenge school policies or discuss issues about individual children and/or their teachers.
- Parents are strictly forbidden from creating social media pages under the name 'False River Academy.' Pages bearing the name 'False River Academy' that are unofficial school pages should be reported and removed from social media sites. (This includes, but not limited to, pages created on Facebook, Twitter, Weebly, Instagram, etc.)
- When able, parents should follow the appropriate chain of command to address and resolve problems and concerns.

Visitors on Campus

Non-student visitors are allowed on campus if they receive a pass from the office. Students may not visit with any non-approved visitor during the school day.

Academics

The school year is divided into four 9 week periods. Report cards are issued each 9 weeks.

Pre-Kindergarten

Students enrolled in Pre-Kindergarten classes are assessed for Kindergarten readiness.

Kindergarten

Students earn a satisfactory score in the areas of: English/language, math, science, social studies, writing and social development.

Grading Scale 1st and 2nd

Satisfactory (S): 80% or above

Needs improvement (N): 79%-70%

Unsatisfactory (U): 69% or below

Grading Scale 3rd – 6th

100-94 A 87-93 B 77-86 C 70-76 D 0-69 F

1. Students who receive a failing grade in two core subjects (math, language arts, science, or social studies) will be retained.
2. Students making an F in any core subject must receive remedial instruction approved by administration.

Elementary Promotion: If a student has met minimum requirements but displays a lack of development in academic, social or emotional growth, the student may be retained following consultation between the parents, teacher, and principal.

Middle School Promotion (5th – 8th)

1. Students making F's in two core subjects (English, science, math, social studies or social science may be retained).
2. Students making F's in any content area must receive remedial instruction approved by administration.
3. A student may be promoted or retained after consultation with the parents, principal, and teacher.

Scheduling

Scheduling of courses is done prior to the beginning of school. Any changes must be requested in writing and approved by administration during the first two weeks of school.

High School Promotion

1. Students may attend a state/FRA approved summer school to remove a deficiency.
2. Units to be earned toward graduation must be approved by the principal and the Louisiana Department of Education.

Grading Scale 7th- 12th

100-94 A 86-93 B 78-85 C 70-77 D 0-69 F

Final Grade (9-12): Half credits are awarded upon the recommendation of the academic dean or principal. Failed course work is always shown on a student's high school transcript, regardless of whether the course is repeated and subsequently passed.

The final grade is computed using this formula:

First 9 week grade (x2) + Second 9 -week grade (x2) + Mid-Term Exam (x1) +

Third 9 week grade (x2) + Fourth 9-week (x2) + Final Exam (x1) divided by 10= Final Grade

CARNEGIE UNITS REQUIRED FOR PLACEMENT AT EACH GRADE LEVEL (9-12):

10th grade (sophomores)	6 units
11th grade (juniors)	12 units
12th grade (seniors)	18 units

All students in grades 9-12 are given a valid mid-term and final exam in each core subject. A senior may be exempted from a final exam at the teacher's discretion if he/she has five A's for that subject report card. See [Appendix B](#) for Quality Points Scale.

***FRA strongly recommends all students completing the 10th grade attempt the ACT no later than the June testing date. Student ACT scores are used to determine a multitude of eligibility criteria.

FRA follows all graduation requirements set forth in Bulletin 741 for Nonpublic Schools in Louisiana.

Advanced Placement Courses/Dual Enrollment

Advanced Placement (AP) courses utilize AP curriculum guides provided by the College Board. FRA offers AP courses in English. Dual Enrollment is offered in Advanced Math through Louisiana State University. Dual Enrollment is offered in US History, English III, English IV, Spanish and Chemistry through Southeastern University.

TOPS Program

Louisiana's Taylor Opportunity for Students (TOPS) is a comprehensive program of state scholarships. See <http://www.osfa.la.gov/schgrt6.htm> for TOPS information.

Scholastic Honors

Senior Beta Club (9th through 12th Grades)

Beta is an honor/service club. One scholarship is given annually. Qualifications for membership are as follows:

1. GPA of 3.0 with maximum of one C
2. Enrolled in Core 4 classes
3. Service hours/service projects

*Convention attendance will be determined by at least half of the required service hours being submitted to sponsor by December 1st and on a first come, first serve basis taking into account years of active involvement

*Students qualify for **Academic Letter Jackets** as sophomores following the same guidelines as Beta membership.

***Terms of expulsion from the Sr. Beta Club (Revised 8/9/16)- The failure of students to meet the above requirements at the end of each high school year will result in that student's expulsion from the club for one year. However, due to recent changes in the high school curriculum regarding dual enrollment classes, there will be one exception to this rule. Any senior student in the club who did not meet the GPA requirements in his junior year and has been a 3 year member of the club may be considered for reinstatement after midterms if GPA requirements are met.**

Junior Beta Club (5th through 8th Grades)

Junior Beta is an honorary academic/service organization. Qualifications for membership are as follows:

1. A minimum GPA of 3.0 with a maximum of one C and no D's or F's for the final grade for students in 4th, 5th, 6th, and 7th grade
2. Recommendations based on academics, leadership, character, willingness to work, responsibility, dependability, attitude, and exemplary class/school behavior
3. Service to school, church, extended family, or community

National Honor Society

National Honor Society promotes the ideals of scholarship, leadership, service, and character. Qualifications for membership are as follows:

1. Sophomores, Juniors, and Seniors who have attended FRA for at least 1 semester
2. Minimum cumulative 3.5 GPA
3. Evaluation based on service, leadership, and character
4. Member selection by a majority vote of the faculty council and reviewed by the principal
5. All club service requirements met

Valedictorian / Salutatorian

To be eligible for valedictorian or salutatorian, a student must have attended False River Academy for eight consecutive semesters and enrolled in the Louisiana Regents' Core Curriculum. Six consecutive semesters can be considered with the approval of administration. To determine these honors, the grade point averages will be based on eight semester averages. A weighted GPA calculating Honors and AP classes will be used. Standard classes are 4 quality points. Honors and AP classes will be awarded an extra quality point. To break a tie, all reported grades for high school credits would be considered. If still a tie, co-valedictorians will be named regardless of number.

Honor Graduates

Students who complete the 19 units of the Louisiana Regents' Core Curriculum will be considered for Honor Graduate. Only those courses will be used to calculate the required 3.0 grade point average.

Student Activities

Participation in various extra-curricular activities develops talent, maturity, and responsibility. Student activities also provide opportunities to develop leadership skills that make involvement more meaningful to themselves and to their school and community. All clubs and organizations are governed by a constitution and/or by-laws in addition to school guidelines. Rules concerning eligibility and maintenance of an overall academic grade average are predetermined.

Student Council (9th through 12th Grades)

Student council is a school and community service and leadership organization. Two class delegates (one boy and one girl) and officers are elected by students. It is recommended that the office of president and vice-president be a junior or senior and have Student Council experience.

Yearbook Gator Tale and “The Messenger”(9th through 12th Grades)

Faculty sponsors select students to serve on the yearbook staff taking into consideration student’s prior year grade point average, experience, and discipline record.

4-H

4-H is provided on three levels: elementary (4-6), junior high (7-8), and high school (9-12). Each level of activities is open to all interested students in those grades.

Athletics

High School (9th through 12th Grades)

Athletic participation is open to all interested students meeting academic and eligibility requirements. Athletes must maintain a 1.6 GPA semester average and pass six subjects. First semester eligibility is based on earning six credits from the previous year and having at least a 1.6 GPA. Second semester eligibility is based on passing six subjects from the first semester and having at least a 1.6 GPA. Age limitations are the same as those of the LHSAA. Upon entering the 9th grade, an athlete has eight consecutive semesters of eligibility. False River Academy offers the following sports: football, basketball, baseball, softball, track, cross-country, volleyball, and powerlifting. FRA scholastic requirements for athletic eligibility are the same as those adopted by LHSAA. (BOD 4-23-02)

***Any SENIOR student participating in athletics who completes their school day before regular dismissal time CANNOT return on campus until regular dismissal.

Middle School (5th through 8th Grades)

In order to be eligible to participate, a student in grades 5-8 must maintain a “C” average and pass three-fourths of his/her academic requirements per semester. A student must have maintained the required GPA as of the most recent reported semester prior to the beginning of each sport to be eligible. Once a sport season has commenced, even if grades warrant, a student may not participate when determined ineligible prior to each sport season. **NO STUDENT BELOW GRADE 7 CAN PARTICIPATE IN VARSITY LEVEL SPORTS (7.28.14) and NO STUDENT BELOW GRADE 8 CAN PARTICIPATE IN VARSITY FOOTBALL.** Program/sport availability will be determined by parent/student interest.

False River Athletic Department Lettering Policy

In order to become a lettered student-athlete, the student-athlete must play **ONE FULL SEASON** of the **12 VARSITY SPORTS** provided by the school. After **TWO YEARS** of lettering in a sport(s), the student-athlete will then be eligible to receive the False River Academy Letterman Jacket, the school will pay for \$40.00 of the jacket and the leftover amount will be paid by the student-athletes parents.

Dress Code

Dress code is an important part of the culture of False River Academy. Students will be held accountable for dress code guidelines. The final decision as to whether or not something is appropriate is made by the administration. It is the responsibility of the parent to ensure that all uniforms meet the requirements below at the time of purchase.

School uniforms are available at Young Fashions School Uniforms (Baton Rouge) and Keys and Co. (New Roads).

Boys:

	Pk-6	7-12
Maroon pique knit shirt (SS) with gold logo on left chest	x	x
Khaki pants/shorts (Chaps or Dickies)	x	x
Belt: khaki elastic, black leather, khaki web, or brown leather ***NO BELT REQUIRED FOR PK & KINDERGARTEN STUDENTS	x	x
White, maroon, black, or khaki socks (ankle, crew or mid-calf socks); no logos	x	x
Maroon or grey FRA sweatshirt (purchased at FRA)	x	x
Maroon windbreaker with a grey fleece lining or fleece jacket (purchased from FRA)	x	x

Girls:

	Pk-6	7-12
Plaid skort	x	
White Peter Pan Broadcloth blouse (SS or LS) with optional FRA logo on collar	x	
White Middy Broadcloth blouse (SS) with optional maroon FRA logo on collar	x	
Plaid stitch down pleat skirt		x
White button down oxford (SS or LS) with optional maroon FRA logo on collar		x
Plaid jumper (grades PK-12)	x	x
Plaid walking short (grades PK-12)	x	x
Khaki long pant and Khaki walking shorts(grades PK-12)	x	x
Maroon pique knit shirts (SS) with gold crest on left	x	x
White or maroon tights	x	x
Belt	x	x
White, maroon, black, or khaki socks (ankle, crew or mid-calf socks); no logos	x	x
Maroon or grey FRA sweatshirt (purchased from FRA)	x	x
Maroon windbreaker with a grey fleece lining or fleece jacket (purchased from FRA)	x	x

Other Guidelines:

- Student athletes may wear approved athletic outerwear.
- The school has the right to consider any questionable clothing or jewelry as inappropriate.
- School clothes should be neat and clean, fit properly, and be properly mended at all times.
- Boys must be clean-shaven.
- Hairstyles should be neat and well kept. Hairstyles for boys such as shaven heads, shaving or carving into the hairline, dyed, or bleached, etc. are not acceptable. The length of hair for boys should not cover eyes in the front and must be above the collar in the back. Hairstyles for girls should be neat and appropriate also. Hair colors should be of natural shades. No shaved eyebrows.
- No visible tattoos are allowed. Other than pierced ears for girls, no visible body piercing is allowed for boys or girls, including the tongue.
- Hats/sunglasses should not be worn during school hours with the exception of athletes who wear hats/sunglasses for their respective sport(s) during athletic PE 7th period.
- The uniform jumper, skirt, skort or shorts must not be shorter than 3” above the knee.
- Boys and girls are to keep shirts tucked in at all times.
- Khaki pants/shorts must be the darker khaki color. They **MUST** be Chaps, Dickies, or uniform pants which may be purchased at Keys and Co. or Young Fashions. Patch pockets, low rise, flare legs, tight legs, splits, rivets, and light khaki or any off color will not be accepted. Corduroy pants are not uniform pants. Designer label jeans or jeans of any kind are not uniform pants.
- Under shirts (if worn) must be white, grey, maroon or black.
- Only FRA letter jackets are allowed.
- FRA sweatshirts and jackets should be worn over another school uniform shirt.
- Camouflage clothing is not allowed.

Shoes

Tennis, jogging, or Oxford shoes may be worn; laces should be completely laced and tied.

No backless shoes, boots, sandals, flip flops, Crocs, or other similar shoes can be worn.

Physical Education Uniforms

Mandatory for students in grades 9-12

Maroon shorts and gray t-shirt with FRA logo and box for name

Tennis shoes with regulation school socks

Attendance

Regular attendance is essential to the learning process. A student is considered to be in attendance when he or she is physically present at a school, participating in an authorized school activity, and is under the supervision of authorized personnel. Students are under the jurisdiction of the school from the time the student arrives at school until he/she leaves the campus in the afternoon. Bus students are under the jurisdiction of the school from the time he/she boards the bus until the student exits the bus in the afternoon. Students are under the jurisdiction of the school while attending ANY school-sponsored activity either at school or away from school. This applies to all athletic teams, organizations and clubs. **Students must be in attendance at school at least four or more periods in order to participate in any school activity that day.** The sponsoring teacher/coach is responsible to ensure compliance with this rule.

Half-Day Attendance: A student is considered to be in attendance for one-half day when he or she is physically present at a school site or is participating in an authorized school activity and is under the supervision of authorized personnel for more than 25 % but not more than half (26 %-50 %) of the student's instructional day.

Whole-Day Attendance: A student is considered to be in attendance for a whole day when he or she is physically present at a school site or is participating in an authorized school activity and is under the supervision of authorized personnel for more than 50 % (51 %-100 %) of the student's instructional day. *Absences whether EXCUSED OR UNEXCUSED shall be counted as an absence for reporting purposes to the Louisiana Department of Education.*” (Bulletin 741)

In order to be eligible to receive grades, secondary students (grades 9-12) must be present a minimum of 80 days per semester. Elementary students (grades K-8) shall be in attendance a minimum of 160 days a school year. Exception to the attendance policy can be made only in the event of extended personal illness, verified by a physician's statement. Other extenuating circumstances include prior school system approved travel for education, death in the immediate family, natural catastrophe and/or other circumstances approved by the principal or his/her designee.

Calendar

Each year, FRA will adopt a calendar for a minimum of 175 days. Seniors will finish school not more than 10 instructional days prior to the end of the regular school year.

Excused Absences

Upon returning to school, each student will be required to present a note from a parent or doctor stating the day or days the student was out and reasons for absences. **This note must be turned in on the day the student returns to school in order to have these days excused** and will be kept on file for documentation purposes.

A student is excused for the following reasons:

1. Personal, physical or emotional illness (including but not limited to hospital stay, recuperation from accident/illness/contagious disease)
2. Serious illness or death in the immediate family*
3. Observance of religious holiday of the child's own faith.
4. Natural catastrophe or disaster
5. School approved travel for educational purposes
6. Other reasons as authorized by the principal.

*Immediate family shall be defined as including parents, grandparents, brother, and sister (including those in the group who are step, half-blood or foster relations). (Bulletin 741)

Check-Ins

Students who arrive to school after 7:55AM are considered “Late to School” and must report to the appropriate office and present parent/physician documentation to receive an excused admit slip.

For students in grades 7-12 with unexcused "Late to School":

- 1st Late to School- verbal warning
- 4th Late to School- morning detention with parent notification
- 8th Late to School- Saturday School with parent notification
- 12th Late to School- Out of School suspension

Students in grades K-6, after the third Late to School per nine week, will receive notification of Late to School status. The fourth Late to School will automatically warrant service hours from parents/guardians in the amount of 2 hours per Late to School. If your child is Late to School, a parent MUST accompany the child into school and sign him or her into school. If your child has been to a physician, the parent must present the excuse at that time.

Check-outs

Students should make every effort to schedule dental and medical appointments after school hours. If a student will be checking out, the parent/guardian MUST send a letter of notification or Early Dismissal Form to the homeroom teacher or office the morning of the scheduled check out. In order for students in grades PreK-10th to check out with someone other than a parent or guardian, the check-out person's name must be on an approved check-out list in the office. The reason for early checkout will be evaluated by an administrator to determine if leaving early is excused or unexcused.

Student Assignments and Absences

Students who are absent may make up tests and/or assignments unless the absence is due to a suspension from school. Students with an excused absence will have three days to take a missed test or to complete missed assignments. To be graded, work must be made up before a grading period ends. The student must be proactive about meeting with the teacher to schedule make up tests and assignments. Long-term assignments (research papers, projects, writing journals, etc.) will only be accepted after the due date in extenuating circumstances and with prior permission from the teacher.

Tardy Policy

The definition of a tardy is a student who arrives after the bell rings for a class to begin.

For students in grades 7-12:

- 1st tardy- verbal warning
- 4th tardy- morning detention with parent notification
- 8th tardy- Saturday School with parent notification
- 12th tardy- Out of School suspension

Cancellation of School

Cancellation of school occurs during extraordinary circumstances such as extreme weather, equipment failure, or public crisis. The school board and administrators are aware of the hardship which can be caused by an abrupt cancellation. Therefore, school will not be canceled unless a significant safety risk has been created by unusual circumstances. In the event of severe weather conditions, check local news forecasts for information. The One Call automatic phone system is used to notify parents of an impending cancellation. In the unusual circumstance where school must be canceled during the school day, school personnel will remain at school until all students leave campus.

Discipline and Behavior

Discipline at FRA is based on the theory that students are capable of conducting themselves appropriately. Every student is expected to respect teachers, staff, other students, and property.

Students are considered representatives of False River Academy at all school-sponsored events and are held to the same standards as during the school day.

LIST OF POSSIBLE DISCIPLINARY PROBLEMS INCLUDE BUT ARE NOT LIMITED TO:

Leaves school or class without permission	Treats an authority/other students with disrespect	Possession of over-the-counter or prescription drugs
Uses, writes, or draws obscene/profane language/pictures	Is guilty of immoral or vicious practices	Possession/use of electronic devices
Uses/ possesses controlled dangerous substances	Uses/ possesses tobacco and/or lighter	Uses/ possesses alcoholic beverages
Disturbs the school/habitually violates rules	Defaces school property/vandalism	Possesses weapons prohibited under federal law
Instigates/participates in fights	Violates traffic/safety regulations	Willful disobedience
Skipping class/school	Is habitually tardy and/or absent	Is guilty of stealing
Eating/drinking/ littering/gum chewing	Threatening students/faculty	Gambling
Possession/shooting fireworks	Disturbance in classroom/campus	Dress code violations
Habitually violates school/class rules	Failure to attend detention or in-school suspension	Dishonesty/forging signature/cheating /plagiarism
Public display of affection	Sexual harassment	Use of inappropriate objects
Conduct/habits injurious to others	Bullying/cyber bullying	Improper use of computer

POSSIBLE CONSEQUENCES INCLUDE BUT ARE NOT LIMITED TO:

1. Conference with student and/or parent
2. Suspension of driving privilege
3. Monetary fine
4. Suspension
5. Expulsion
6. Detention
7. Confiscation of property

At False River Academy, we provide a range of responses to an offense rather than firm, unvarying, lockstep consequences. In this way, the principal, who must discipline a student, will consider the seriousness of the offense as well as the student's past behavior record. As offenses become more serious or more frequent, the punishment will become more severe.

In the case of suspension, students cannot make up work during the term of the suspension and are not permitted to attend or participate in extra-curricular activities.

*****Students who receive 8 minor disciplinary/uniform referrals will be issued an out-of-school suspension (OSS)**

Jurisdiction Over Students

False River Academy attempts to establish and maintain an outstanding educational environment for both students and faculty. Appropriate behavior is expected of all students at all times. Any student action or behavior (regardless of when or where performed) that reflects in a negative, immoral, or adverse manner on False River Academy, will fall within the jurisdiction of the school administration.

Locker Search Policy

Lockers are subject to random search by teachers, police, school administrators, or anyone designated by the school administrators at any time and individual lockers may be searched for any suspicious circumstance. The school does not recognize any right of privacy, which a student may wish to claim with regard to the locker. Violation of policy may result in loss of property in question, suspension, expulsion, or other school-imposed penalty. Furthermore, the school will release any evidence of criminal activity to police.

Alcoholic Beverages, Drugs, Fireworks, etc.

No alcoholic beverages, drugs, indecent literature, or fireworks are to be brought to school, any school function, or any school-related activity. Students who violate federal, state, or local laws concerning the above items are subject to immediate dismissal from FRA.

The use, possession, sale or consumption of any amount, or being under the influence of any alcohol or drugs on the school campus or at school related functions is strictly prohibited. If a student is found to be in the possession of any drug paraphernalia, appropriate actions will be taken. Any violation of this regulation may result in suspension or expulsion. If a student is involved in a drug-related activity outside of school hours or school activities, the above policies may also apply.

Weapons

State Law R.S. 14:95.2 creates the crime of carrying a dangerous weapon by a student or non-student on school property, on a bus, at school sponsored functions, or in other designated zones. "The law provides that a dangerous instrumentality includes but is not limited to a firearm or other object, any gas, liquid, or other substance or other instrumentality, which in the manner used, is calculated or likely to produce death or great bodily harm. **A dangerous weapon includes a gun, knife, club, or similar device.** The law prohibits possession of such instrumentality within 1,000 feet of the school's property on a school bus, and at any school sponsored function in a specific designated area including but not limited to athletic competitions, dances, parties or any extra-curricular activities. Whoever is convicted of the crime of carrying a dangerous instrumentality, whether a student or a non-student, is subject to a maximum penalty of imprisonment at hard labor for not more than five (5) years. The law exempts from its provisions a federal, state, or local law enforcement officer or school official or employee acting during the direction of such a school official or employee. It also exempts participants in any legitimate firearm safety course or similar course of activity. The law mandates that a principal or school official notify the parents of any student who is detained or arrested for carrying a dangerous instrument, that the principal or school officials immediately report any detention of a student or other person for this reason and the seizure of any dangerous instrumentality to the appropriate law enforcement authority. Any principal or school official who fails to properly report the detention of any person or seizure any dangerous instrumentality to the appropriate law enforcement agency may be issued a misdemeanor summons and, upon conviction, fined not more than \$500.00 or sentenced to not more than 40 hours of community service, or both."

Violation of the above will result in immediate expulsion from False River Academy.

Bullying and Cyber-bullying

False River Academy is committed to maintaining a safe, orderly, civil, and positive learning environment so that no student feels threatened while in school or while participating in any school-related activities. Therefore, all actions of bullying or cyber-bullying committed on campus, at school-sponsored activities, on the school bus, at school bus stops, and en-route to from home to the bus stop and from the bus stop home shall not be tolerated. Even if made in a joking manner, these statements or actions threatening other students, school personnel, or school property shall be unacceptable. All students, teachers, and other school employees shall take responsible measures within the scope of their individual authority to prevent violations of this policy. Any teacher, administrator, or other school personnel who receives notice that a student has or may have been the victim of bullying or cyber-bullying shall be required to immediately report the alleged acts to an appropriate school district official.

*Bullying shall mean any intentional gesture or written, verbal, or physical act that a reasonable person under the circumstances should know will have the effect of harming a student or damaging his/her property or placing a student in reasonable fear of harm to his/her life or person or damage to his/her property and is so severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for a student.

*Cyberbullying shall mean harassment, intimidation, or bullying of a student on school property by another student using a computer, mobile phone, or other interactive or digital technology or harassment, intimidation or bullying of

a student while off school property by another student using any such means when the action or actions are intended to have an effect on the student when the student is on school property.

**Please refer to LA Act 861, 2012.

Transportation

FRA is not involved or responsible for any transportation or bus issues. Students should arrive at FRA before 7:55AM and dismissal is at 3:05PM. Students are not allowed to drive automobiles to school without special permission from the principal and parents. Teachers arrive at duty posts at 7:25am to supervise students. Please do not drop off students prior to this time.

Busses

Bus routes and stops are planned and established by the Pointe Coupee Parish School Board Transportation Department. Please use bus transportation if available to your area to minimize traffic on campus.

For the safety of students, appropriate bus behavior will be strictly enforced.

1. be completely seated facing the front of the bus
2. keep hands and feet to selves
3. talk in a low (normal) tone of voice

Carpool

All students driven to school by a guardian/parent must be dropped off and picked up **ONLY** in the car loading entrance***Please make all carpool/bus arrangements before school. Changes in student transportation arrangements will NOT be taken over the phone.

Off-Campus Activities

For off-campus activities (including athletics of all types), students should ride the school bus or approved school vehicle. On the return trip, a student may ride with their parent after being checked out through the appropriate coach or sponsor.

Parking and Driving

Upon arrival at school, students are to leave vehicles and enter the main campus area. There is to be no sitting or standing around cars. Students may not return to their vehicles until dismissal. Students must register their vehicles in the office. Failure to comply with all school rules regarding operation of a vehicle may result in temporary or permanent suspension of the driving privilege. Students must park in areas reserved for student parking. It is recommended that students lock vehicles parked on campus.

Act 732 of the 2003 Legislative Session provides for the suspension of driving privileges of a student who is expelled or suspended from school for ten or more consecutive school days for committing certain infractions or who withdraws from school under certain circumstances. The infractions are as follows: **the sale or possession of drugs, alcohol, or any other illegal substance, the possession of a firearm, or an infraction involving assault or battery on a member of the school faculty or staff.**

In accordance with R.S. 17:416.1 (D), the principal at a public or private school must notify the Department of Public Safety and Corrections, Office of Motor Vehicles, of any student between the ages of fourteen and eighteen who has been subjected to a disciplinary action as defined in this statute, so that we may process the request for suspensive action in accordance with R.S. 32:431. The suspension will not exceed the student's eighteenth birthday. The student may appeal this process, and they may request a hardship license.

Automobile Search Policy

Any vehicle on school campus is deemed to consent to complete search of the automobile, with or without cause, by school officials or police. If any person in the vehicle other than the driver is the current custodian of the vehicle, consent to search is deemed by the custodian also. The area of search will include the entire passenger compartment, engine compartment, trunk, and all containers therein, locked or unlocked, and the undercarriage.

Technology

Cell phones or any electronic devices **cannot be used** on the school grounds between the hours of 7:00a.m. through dismissal time nor on school buses.

1. Cell phones will be allowed on school campus for students in grades 5-12. However, phones must be turned off at all times. Students must receive authorization from a school administrator before they will be allowed to use their cell phone during school hours. If a cell phone disrupts instruction in anyway, disciplinary actions will ensue.
2. **At no time should any student record video/audio footage or photograph during school and school sponsored activities.**
3. **Cell phones are NOT allowed on campus for students in grades Pre-K3- 4. If found with a cell phone, the phone will be confiscated and returned ONLY to a parent.**

A student in grades 5-12 may have in their possession certain electronic equipment (cellular phones, radio, tape player/recorder, gaming devices, video camera, beepers, MP3 players, IPODS, walkman type devices, etc.). The use, operation, or visual display* of any of these devices will result in the consequences listed below.

1st Offense	The device will be confiscated for one day and the parent will be notified to come to the school to pick up the device.
2nd Offense	The device will be confiscated and not returned for three days and the parent will be notified to come to school to collect the device.
3rd Offense	The device will be confiscated and not returned for seven days, the parent will be notified to come to school to collect the device and the student will receive a one day out-of-school suspension (OSS).

False River Academy Student Acceptable Use and Safety Policy-Agreement for Internet and other Electronic Resources

False River Academy recognizes the value of computer and other electronic resources to improve student learning and enhance the administration and operation of its school. To this end, School Administration and the board of directors encourage the responsible use of computers, computer networks, electronic devices, including the Internet, and other electronic resources in support of the mission and goals of False River Academy.

False River Academy Rights and Responsibilities

It is the policy of the False River Academy to maintain an environment that promotes ethical and responsible conduct in all online network activities by staff and students. It shall be a violation of this policy for any employee, student, or other individual to engage in any activity that does not conform to the established purpose, and general rules and policies of the network. Within this general policy, False River Academy recognizes its legal and ethical obligation to protect the well-being of students in its charge. To this end, False River Academy retains the following rights and recognizes the following obligations:

1. To log network use and to monitor fileserver space utilization by users, and assume no responsibility or liability for files deleted due to violation of fileserver space allotments.
2. To remove a user account on the network.

3. To monitor the use of online activities. This may include real-time monitoring of network activity and/or maintaining a log of Internet activity for later review.
4. To provide internal and external controls as appropriate and feasible. Such controls shall include the right to determine who will have access to school-owned equipment and, specifically, to exclude those who do not abide by the school's acceptable use policy or other policies governing the use of school facilities, equipment, and materials. False River Academy reserves the right to restrict online destinations through software or other means.
5. To provide guidelines and make reasonable efforts to train staff and students in acceptable use and policies governing online communications.

User Responsibilities

1. Use of the electronic media provided by False River Academy is a privilege that offers information and resources for research and educational purposes. Where it is available, this resource is offered to staff, and students. In order to maintain the privilege, users agree to learn and comply with all of the provisions of this policy.

Acceptable Use

1. All use of the Internet must be in support of educational and research objectives consistent with the mission and objectives of False River Academy.
2. Proper codes of conduct in electronic communication must be used. When using e-mail, extreme caution must always be taken in revealing any information of a personal nature. Network accounts are to be used only by the authorized owner of the account for the authorized purpose.
3. All communications and information accessible via the network should be assumed to be private property.
4. Subscriptions to mailing lists should be reported to the system administrator. Prior approval for such subscriptions is required for students and staff.
5. Mailing list subscriptions will be monitored and maintained, and files will be deleted from the personal mail directories to avoid excessive use of fileserver hard-disk space.
6. Exhibit exemplary behavior on the network as a representative of your school and community.
7. False River Academy can make determinations on whether specific uses of the network are consistent with the acceptable use practice.

Unacceptable Use

1. Giving out personal information as a school representative about another person without their consent, including home address and phone number, is strictly prohibited.
2. Any use of the network for commercial or for-profit purposes is prohibited.
3. Excessive use of the network for personal business shall be cause for disciplinary action.
4. Any use of the network for product advertisement or political lobbying is prohibited.
5. Users shall not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users, or misrepresent other users on the network.

6. No use of the network shall serve to disrupt the use of the network by others. Hardware and/or software shall not be destroyed, modified, or abused in any way.
7. Malicious use of the network to develop programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system is prohibited.
8. Hate mail, chain letters, harassment, discriminatory remarks, and other antisocial behaviors are prohibited on the network.
9. The unauthorized installation of any software, including shareware and freeware, for use on school computers is prohibited.
10. Use of the network to access or process pornographic material, inappropriate text files (as determined by the system administrator or building administrator), or files dangerous to the integrity of the local area network is prohibited.
11. The False River Academy network may not be used for downloading entertainment software or other files not related to the mission and objectives of the school for transfer to a user's home computer, personal computer, or other media. This prohibition pertains to freeware, shareware, copyrighted commercial and non-commercial software, and all other forms of software and files not directly related to the instructional and administrative purposes of the school.
12. Downloading, copying, otherwise duplicating, and/or distributing copyrighted materials without the specific written permission of the copyright owner is prohibited, except that duplication and/or distribution of materials for educational purposes is permitted when such duplication and/or distribution would fall within the Fair Use Doctrine of the United States Copyright Law (Title 17, USC).
13. Use of the network for any unlawful purpose is prohibited.
14. Use of profanity, obscenity, racist terms, or other language that may be offensive to another user is prohibited.
15. Game playing through use of the school network or school devices is prohibited unless specifically authorized by a teacher for instructional purposes.
16. Establishing network or Internet connections to live communications, including voice and/or video (relay chat), is prohibited unless specifically authorized by the system administrator.
17. Faculty and students using the school network to access venues of social media, such as Facebook, Twitter, etc., for personal use is prohibited and shall result in disciplinary action.

Disclaimer

1. False River Academy cannot be held accountable for the information that is retrieved via the network.
2. Pursuant to the Electronic Communications Privacy Act of 1986 (18 USC 2510 et seq.), notice is hereby given that there are no facilities provided by this system for sending or receiving private or confidential electronic communications. System administrators have access to all mail and will monitor messages. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.
3. False River Academy will not be responsible for any damages you may suffer, including loss of data resulting from delays, non-deliveries, or service interruptions caused by our own negligence or your errors or omissions. Use of any information obtained is at your own risk.

4. False River Academy makes no warranties (expressed or implied) with respect to:
 - the content of any advice or information received by a user, or any costs or charges incurred as a result of seeing or accepting any information; and
 - any costs, liability, or damages caused by the way the user chooses to use his or her access to the network.
5. False River Academy reserves the right to change its policies and rules at any time.

Cell Phone Usage

1. Cell phones will be allowed on school campus for students in grades 5-12. However, phones must be turned off at all times. Students must receive authorization from a school administrator before they will be allowed to use their cell phone during school hours. If a cell phone disrupts instruction in anyway, disciplinary actions will ensue.
2. Cell phones are NOT allowed on campus for students in grades Pre-K3- 4. If found with a cell phone, the phone will be confiscated and returned ONLY to a parent.

Student Acceptable Use and Safety Policy-Agreement for Internet and other Electronic Resources

After reading the Student Acceptable Use and Safety Policy-Agreement for Internet and other Electronic Resources policy of False River Academy, fill out the contract completely and legibly. The signature of a parent or guardian on the Parent Contract is required. Please return a contract to your homeroom teacher.

Student User Agreement (to be signed by all student users)

I have read, understand, and will abide by the above Student Acceptable Use and Safety Policy-Agreement for Internet and other Electronic Resources when using any personal device or computer and other electronic resources owned, leased, or operated by the False River Academy. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be initiated.

User Name (please print)

User Signature

Date

Parent Agreement (to be signed by parents of all student users under the age of eighteen)

As parent or guardian of [please print name of student] _____, I have read the Student Acceptable Use and Safety Policy-Agreement for Internet and other Electronic Resources. I understand that this access is designed for educational purposes. False River Academy has taken reasonable steps to control access to the Internet, but cannot guarantee that all controversial information will be inaccessible to student users. I agree that I will not hold False River Academy responsible for materials acquired on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission for my child to use network resources, including the Internet, which are available through False River Academy for educational purposes.

Parent Name (please print)

Parent Signature

Date

FALSE RIVER ACADEMY HANDBOOK

Parents and students must sign in the appropriate space below acknowledging that they have read and agree to follow the rules and regulations in this handbook.

Student Name

Parent Name

Student Signature/Date

Parent Signature/Date

THIS FORM MUST BE RETURNED TO THE HOMEROOM TEACHER.

Appendix A

Middle School (7 & 8) and High School Daily Schedule

First Bell	7:53				
Homeroom	7:55-8:05		10 minutes		
1 st Hour	8:07-9:00		53 minutes		
2 nd Hour	9:02-9:55		53 minutes		
Break	9:55-10:05		10 minutes		
3 rd Hour	10:07-11:00		53 minutes		
4 th Hour	11:02-11:55		53 minutes		
High School			Middle School		
5 th Hour	11:57-12:50	53 mins	Lunch	11:55-12:20	25 mins
Lunch	12:50-1:15	25 mins	5 th Hour	12:22-1:15	53 mins
6 th Hour	1:17-2:10		53 minutes		
7 th Hour	2:12-3:05		53 minutes		

Middle School (7 & 8) and High School Activity Schedule

First Bell	7:53				
Homeroom	7:55-8:05		10 minutes		
1 st	8:07-8:55		48 minutes		
2 nd	8:57-10:20		83 minutes		
ACTIVITY	9:45-10:20		35 minutes		
RECESS	10:20-10:30		10 minutes		
3 rd	10:32-11:20		48 minutes		
4 th	11:22-12:10		48 minutes		
HIGH SCHOOL			JUNIOR HIGH		
5 th	12:12-1:00	48 minutes	LUNCH	12:10-12:35	25 minutes
LUNCH	1:00-1:25	25 minutes	5 th	12:37-1:25	48 minutes
6 th	1:25-2:13		48 minutes		
7 th	2:15-3:05		50 minutes		

Middle School (7 & 8) and High School 1:00 Dismissal Schedule

First Bell	7:53				
Homeroom	7:55-8:05		10 minutes		
1 st	8:07-8:42		35 minutes		
2 nd	8:44-9:19		35 minutes		
RECESS	9:19-9:29		10 minutes		
3 rd	9:31-10:06		35 minutes		
4 th	10:08-10:43		35 minutes		
5 th	10:45-11:20		35 minutes		
6 th	11:22-11:57		35 minutes		
HIGH SCHOOL			JUNIOR HIGH		
7 th	11:59-12:34	35 minutes	LUNCH	11:57-12:23	26 minutes
LUNCH	12:34-1:00	26 minutes	7 th	12:25-1:00	35 minutes

Appendix B

IPM in Schools

An **Integrated Pest Management** (IPM) approach for controlling insects, rodents and weeds is used at False River Academy. Our IPM approach focuses on making the school building and grounds an unfavorable habitat for these pests by removing food and water sources and eliminating their hiding and breeding places. We accomplish this through routine cleaning and maintenance. We routinely monitor the school building and grounds to detect any pests that are present. The pest monitoring team consists of our building maintenance, office, faculty, and staff. Pest sightings are reported to our IPM coordinator who evaluates the “pest problem” and determines the appropriate pest management techniques to use to address the problem. The techniques can include increased sanitation, modifying storage practices, sealing entry points, physically removing the pests, etc.

We only use pesticides that are registered by appropriate regulatory agencies of state and federal government for the use intended. Applications will be made only when necessary to eliminate a pest problem; and only when unauthorized persons do not have access to the area(s) being treated. These areas will be secured against access as necessary for the period specified and taking into account all precautions found on the pesticide product label.

We will provide notice of specific pesticide use to any school staff, student or parent who requests this notification. You can request this notification by contacting the main office at False River Academy (225-638-3783 or 225-638-8610) and providing your name, address and daytime phone number. You can make this request at any time during the school year. We will provide notice either in writing or by phone at least 24 hours prior to the application, if possible. Notice of pesticide applications made to control emergency pest problems will be provided as soon as possible after the application. The notice will include the following information: who will make the application, name of the pesticide to be used, EPA Registration number, purpose for making the application, area to be treated, date and approximate time of the scheduled application.

Appendix C

Tuition and Fee Schedule 2016-2017

Tuition Rates

3 Year Old Program	\$3900.00	\$390.00/month
Pre-K/Kindergarten	\$3900.00	\$390.00/month
1 st -6 th Grade	\$4110.00	\$411.00/month
7 th -12 th Grade	\$4550.00	\$455.00/month
Family Maximum	\$10,850.00	\$1,085.00/month

TUITION PAYMENT METHODS: If tuition is paid in full by August 30, 2016, you receive a 5% discount on tuition. Tuition can be paid in 10 monthly payments beginning July 1, 2016 through April 1, 2017.

ADDITIONAL FEES NOT INCLUDED IN TUITION

Registration fee	\$150.00/\$450.00 max per family
Late Registration fee (after May 4 for current families only)	\$300.00 per student
Student fee (due August 1, 2016)	\$125.00 per student
Activity fee (due August 1, 2016)	\$30.00 per student (grades 7-12)
Maintenance fee (due August 1, 2016)	\$200.00 per family
Technology fee (due August 1, 2016)	\$100.00 per student
Snack fee (PK3, PK4, K)	\$210.00 per student (separate check)
Cafeteria fee	
• Elementary and High School Breakfast	\$1.80 per day
• Elementary Lunch	\$2.90 per day
• High School Lunch	\$3.00 per day

Appendix D

Exam Schedule

Exam Day 1	Exam Day 2	Time
First Bell		7:53
Homeroom		7:55-8:05
1 st Period Exam	4 th Period Exam	8:07-9:37
Recess		9:37-9:47
2 nd Period Exam	5 th Period Exam	9:49- 11:19
4 th Period Study Hall	1 st Period Study Hall	11:21- 12:14
JH (7 & 8) Lunch		12:14-12:39
JH (7 & 8) 5 th Period Study Hall	JH (7 & 8) 2 nd Period Study Hall	12:41-1:34
HS (9-12) 5 th Period Study Hall	HS (9-12) 2 nd Period Study Hall	12:16-1:09
HS (9-12) Lunch		1:09-1:34
3 rd Period Exam	6 th Period Exam	1:36-3:05

*****7th Hour Exam- TBA